

GDA17 (2004) reference	GDA17 (2019) reference	Function/Activity	Comments
GDA17 1.1.0	1.1.0	PATIENT/CLIENT TREATMENT AND CARE - Hospital and emergency care	Title amended to include emergency care
GDA17 1.1.1	1.1.1	PATIENT/CLIENT TREATMENT AND CARE - Hospital and emergency care	no change
GDA17 1.1.2	1.1.2	PATIENT/CLIENT TREATMENT AND CARE - Hospital and emergency care	no change
GDA17 1.1.3	1.1.3	PATIENT/CLIENT TREATMENT AND CARE - Hospital and emergency care	no change
	1.1.4	PATIENT/CLIENT TREATMENT AND CARE - Hospital and emergency care	new class to cover ambulance, emergency and non-emergency transport patients
GDA17 1.2.1	1.2.1	PATIENT/CLIENT TREATMENT AND CARE - Community based health care	no change except for inclusion of requirement to retain records of TB Chest Clinic patients/clients for 15 years after last attendance or official contact by or on behalf of the patient or until patient attains or would have attained the age of 25 years, whichever is longer, then destroy
GDA17 1.2.2	1.2.1	PATIENT/CLIENT TREATMENT AND CARE - Community based health care	increase of retention period for records relating to minors until age of 25 reached
GDA17 1.2.3	1.2.1	PATIENT/CLIENT TREATMENT AND CARE - Community based health care	no change
GDA17 1.2.4	1.2.1	PATIENT/CLIENT TREATMENT AND CARE - Community based health care	increase in retention period from until age of 6 to until age of 25
GDA17 1.2.5	1.2.1	PATIENT/CLIENT TREATMENT AND CARE - Community based health care	no change
GDA17 1.2.6	1.2.1	PATIENT/CLIENT TREATMENT AND CARE - Community based health care	increase in retention period until age of 25 reached
GDA17 1.2.7	1.2.1	PATIENT/CLIENT TREATMENT AND CARE - Community based health care	no change
GDA17 1.2.8	1.2.8	PATIENT/CLIENT TREATMENT AND CARE - Community based health care	no change
GDA17 1.3.1	1.3.1	PATIENT/CLIENT TREATMENT AND CARE - Oral (dental) health care	Inclusion of consent forms where treatment is required; scope narrowed to cases where treatment is required
GDA17 1.3.2	1.3.2	PATIENT/CLIENT TREATMENT AND CARE - Oral (dental) health care	increase from 2 years after date of consent to 7 years after action completed for consent forms where no intervention is required & widening of scope to include screening where no further treatment, care or

GDA17 (2004) reference	GDA17 (2019) reference	Function/Activity	Comments
			intervention is required
GDA17 1.4.1	1.4.1	PATIENT/CLIENT TREATMENT AND CARE - Obstetric/maternal health care	change from retain indefinitely to retain a minimum of 50 years after date of birthing episode, or 15 years after action completed (for Group A Hospitals) or 10 years after action completed (for Group B-F Hospitals), whichever is longer, then destroy; description amended to provide more specific detail of scope of records covered.
GDA17 1.4.2	1.4.2	PATIENT/CLIENT TREATMENT AND CARE - Obstetric/maternal health care	no change to retention requirements. Description amended.
GDA17 1.5.1	1.5.1	PATIENT/CLIENT TREATMENT AND CARE - Psychiatric and mental health care	no change
GDA17 1.5.2	1.5.2	PATIENT/CLIENT TREATMENT AND CARE - Psychiatric and mental health care	retention period increased from 15 years after last attendance or official contact or access by or on behalf of the patient, or until the patient attains or would have attained the age of 25 years, to 45 years after last attendance or official contact or access by or on behalf of the patient.
GDA17 1.6.1	1.6.1	PATIENT/CLIENT TREATMENT AND CARE - Genetic or inherited disorders	scope of application amended to limit to records maintained by specialist genetics units only. No change to retention requirements.
GDA17 1.6.2	1.6.2	PATIENT/CLIENT TREATMENT AND CARE - Genetic or inherited disorders	no change
GDA17 1.7.1	1.7.1	PATIENT/CLIENT TREATMENT AND CARE - Assisted Reproductive Technology (ART)	changed from retain a minimum of 75 years from date of birth (or estimated date of birth if not known) to retain prescribed information in accordance with legislative requirements, all other records retain for minimum of 15 years after last access by or on behalf of the patient, then destroy
GDA17 1.7.2	1.7.1	PATIENT/CLIENT TREATMENT AND CARE - Assisted Reproductive Technology (ART)	changed from retain a minimum of 15 years after last attendance or last official contact with the service or

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			after last access by or on behalf of the patient, to retain prescribed information in accordance with legislative requirements, all other records maintain for minimum of 15 years after last access by or on behalf of the patient, then destroy
GDA17 1.8.0	1.8.0	PATIENT/CLIENT TREATMENT AND CARE - Sexual assault, physical abuse and neglect patients	scope widened to include sexual assault, physical abuse and neglect patients
GDA17 1.8.1	1.8.1	PATIENT/CLIENT TREATMENT AND CARE - Sexual assault, physical abuse and neglect patients	Minimum retention period for minors changed from 30 years after the individual attains or would have attained the age of 18, or 30 years after completion of any legal action or after last contact for legal access, whichever is longer, to 45 years after completion of any legal action or after last contact for legal access
GDA17 1.9.1	1.8.1	PATIENT/CLIENT TREATMENT AND CARE - Sexual assault, physical abuse and neglect patients	Description amended so not limited to PANOC specialist services only but applies more broadly to abuse and neglect of vulnerable persons e.g. children, elderly, disabled or persons in care, where instances of suspected abuse and neglect are subject to mandatory reporting. Minimum retention period for minors increased from 30 years after the individual attains or would have attained the age of 18, or 30 years after completion of any legal action or after last contact for legal access, whichever is longer, to 45 years after completion of any legal action or after last contact for legal access
GDA17 1.10.1	1.10.1	PATIENT/CLIENT TREATMENT AND CARE - Radiotherapy treatment	increase of retention period from 10 to 15 years after age of 70, date of death or last attendance
GDA17 1.11.1			see relevant patient record or use NAP where appropriate

GDA17 (2004) reference	GDA17 (2019) reference	Function/Activity	Comments
GDA17 1.11.2			See relevant patient record
GDA17 1.11.3			See relevant patient record
GDA17 1.12.1	1.12.1	PATIENT/CLIENT TREATMENT AND CARE - Collections or samples of patient significance	no change
GDA17 1.13.1			see relevant patient file or NAP where appropriate
GDA17 1.13.2			removed: covered by GA28 INFORMATION MANAGEMENT - Control 12.0.0
GDA17 1.13.3	2.2.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client administration	referrals, requests for services and recommendations for admission where patient/client did not attend reduced from 3 to 2 years
GDA17 1.13.3	2.3.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client administration	copies of service requests or referrals not recorded elsewhere increase from 3 to 7 years
GDA17 1.14.0			title changed from Legal matters and incident management to Complaints and incident management
GDA17 1.14.1			removed: covered by GA28 LEGAL SERVICES - Litigation
GDA17 1.14.2			removed: covered by GA28 LEGAL SERVICES - Litigation
GDA17 1.14.3	1.14.3	PATIENT/CLIENT TREATMENT AND CARE - Complaints and incident management	increase of retention period for records relating to the complaints involving minors until age of 25 reached and records relating to allegations of sexual assault involving minors for a minimum of 45 years
GDA17 1.14.4			removed: covered by GA28 LEGAL SERVICES - Litigation
GDA17 1.14.5			removed: covered by GA28 LEGAL SERVICES - Litigation
GDA17 1.14.6	1.14.6	PATIENT/CLIENT TREATMENT AND CARE - Complaints and incident management	no change
GDA17 1.15.1	1.15.1	PATIENT/CLIENT TREATMENT AND CARE - Clinical audits	no change
GDA17 1.16.1	2.3.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client administration	no change
GDA17 1.17.1	1.17.1	PATIENT/CLIENT TREATMENT AND CARE - Sterilisation of equipment	no change in retention requirements. Trigger for calculating retention period changed from date of printout

GDA17 (2004) reference	GDA17 (2019) reference	Function/Activity	Comments
			to action completed
GDA17 1.17.2	1.17.1	PATIENT/CLIENT TREATMENT AND CARE - Sterilisation of equipment	no change in retention requirements. Trigger for calculating retention period changed from last entry to action completed
GDA17 1.18.1	1.18.1	PATIENT/CLIENT TREATMENT AND CARE - Surgical procedures	no change
GDA17 2.1.1	2.1.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	no change
GDA17 2.1.2	2.1.2	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	no change
GDA17 2.1.3	2.1.3	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	additional requirement to retain records for cases involving minors until the age of 25 years
GDA17 2.1.4	2.1.2	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	no change
GDA17 2.1.5	2.1.2	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	no change
GDA17 2.1.6	2.1.2	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	no change
GDA17 2.1.7	2.1.2	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	no change
GDA17 2.1.8	2.1.2	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	no change
GDA17 2.1.9	2.1.9	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	no change. Scope extended to encompass ambulance and emergency transport patient/clients.
GDA17 2.1.10	2.1.10	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	no change
GDA17 2.1.11	2.1.11	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	change from retain indefinitely to retain minimum of 75 years after implantation of the device or prosthesis
GDA17 2.1.12	2.1.12	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	no change to retention period. Trigger changed from last entry to action completed
GDA17 2.1.13			removed: copies covered by NAP
GDA17 2.2.1	2.2.1	PATIENT/CLIENT REGISTRATION AND	change of trigger from date

GDA17 (2004) reference	GDA17 (2019) reference	Function/Activity	Comments
		ADMINISTRATION - Patient/client administration	of last entry to action completed
GDA17 2.2.2	2.2.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client administration	trigger changed from after list or schedule completed to after action completed
GDA17 2.2.3	2.2.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client administration	increase from 1 year after date of last entry to 2 years after action completed
GDA17 2.2.4	2.2.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client administration	increase from 1 year after survey to 2 years after action completed
GDA17 2.2.5	2.2.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client administration	reduced from 3 years after audit to 2 years after action completed
GDA17 2.2.6	2.2.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client administration	reduced from 3 years after creation to 2 years after action completed
GDA17 2.3.1	2.3.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client administration	no change
GDA17 2.3.2			removed: diaries and appointment books covered by GA28 STRATEGIC MANAGEMENT - Meetings 19.13.3
GDA17 2.4.1	2.2.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client administration	increased from 1 year after date of creation or completion of audit to 2 years after action completed
GDA17 2.4.2			removed covered by NAP
GDA17 2.4.3	2.2.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client administration	increase from 1 year after date of submission to 2 years after action completed
GDA17 2.5.1	2.1.10	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	no change
GDA17 2.6.1	2.1.1	PATIENT/CLIENT REGISTRATION AND ADMINISTRATION - Patient/client registers	no change
GDA17 2.7.1			removed: covered under GA28 STRATEGIC MANAGEMENT - Reporting or GA28 GOVERNMENT RELATIONS - Reporting
GDA17 3.1.1	3.1.1	DIAGNOSTIC IMAGING AND RECORDING SERVICES	no change to retention period - trigger changed to date of provision of service
GDA17 3.2.1	3.2.1		No change - see relevant patient record
GDA17 3.2.2	3.1.1	DIAGNOSTIC IMAGING AND RECORDING SERVICES	no change

GDA17 (2004) reference	GDA17 (2019) reference	Function/Activity	Comments
GDA17 3.3.1	3.3.1	DIAGNOSTIC IMAGING AND RECORDING SERVICES	removal of requirement to retain records of minors until the age of 25 is reached; additional requirement to retain TB Chest x-rays for life of patient or 85 years from date of birth if date of death unknown, then destroy
GDA17 3.3.2	3.3.1	DIAGNOSTIC IMAGING AND RECORDING SERVICES	removal of requirement to retain records of minors until the age of 25 is reached
GDA17 3.3.3	3.3.1	DIAGNOSTIC IMAGING AND RECORDING SERVICES	change from subject to results being noted in patient record, retain until no longer required for administrative purposes, then destroy, to release to patient upon request if not required for possible future treatment or other reasons, such as litigation, or retain a minimum of 7 years after last attendance for diagnostic procedure, then destroy
GDA17 3.4.1	3.4.1	DIAGNOSTIC IMAGING AND RECORDING SERVICES	no change
GDA17 4.1.1	4.1.1	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 3 years after receipt of request to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.2.1	4.1.1	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 20 years from date of report, then destroy, to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.2.2	4.1.1	PATHOLOGY AND LABORATORY	change from retain a

GDA17 (2004) reference	GDA17 (2019) reference	Function/Activity	Comments
		SERVICES	minimum of 20 years from date of report, then destroy, to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.2.3	4.1.1	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 3 years from date of report or declaration, then destroy, to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.2.4	4.1.1	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 3 years from date of report, then destroy, to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.2.5	4.1.1	PATHOLOGY AND LABORATORY SERVICES	change from retain in agency to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.2.6	4.1.1	PATHOLOGY AND LABORATORY SERVICES	change from retain until child reaches or would have attained the age of 25 years, or a minimum of a 7 years

GDA17 (2004) reference	GDA17 (2019) reference	Function/Activity	Comments
			after action completed, then destroy, to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.2.7	4.2.7	PATIENT/CLIENT TREATMENT AND CARE - Hospital and emergency care	no change
GDA17 4.3.1			removed: specimens, slides etc not State records
GDA17 4.3.2	4.3.2	PATHOLOGY AND LABORATORY SERVICES	no change - retention amended to include 'until reference use ceases'.
GDA17 4.3.3	4.3.2	PATHOLOGY AND LABORATORY SERVICES	no change
GDA17 4.3.4	4.3.2	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 1 year after action completed to retain until administrative or reference use ceases
GDA17 4.3.5	4.1.1	PATHOLOGY AND LABORATORY SERVICES	change from retain minimum of 20 years after tissue disposed of to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.4.1	4.1.1	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 10 years after action completed, or until donor attains or would have attained the age of 30 years to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)

GDA17 (2004) reference	GDA17 (2019) reference	Function/Activity	Comments
GDA17 4.4.2	4.4.2	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 20 years after action completed or until the donor reaches the age of 30 to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.4.3	4.4.2	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 20 years after last entry to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.4.4	4.4.2	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 20 years after action completed or until the donor reaches the age of 30 to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.5.1	4.4.2	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 10 years after action completed or until the donor reaches the age of 30 to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor

GDA17 (2004) reference	GDA17 (2019) reference	Function/Activity	Comments
			agency/ies)
GDA17 4.6.1	4.6.1	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 3 years from date of review to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.7.1	4.6.1	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 3 years after equipment has been replaced or disposed of to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 4.8.1	4.6.1	PATHOLOGY AND LABORATORY SERVICES	change from retain a minimum of 3 years after methods/procedures superseded to retain in accordance with the relevant legislative requirements and/or national standards and guidelines (for example standards and guidelines issued by the National Pathology Accreditation Advisory Council or its successor agency/ies)
GDA17 5.1.1	5.1.1	PHARMACEUTICAL SUPPLY AND ADMINISTRATION	no change to retention period, trigger changed to action completed rather than date of supply
GDA17 5.1.2	5.1.2	PHARMACEUTICAL SUPPLY AND ADMINISTRATION	no change
GDA17 5.1.3	5.1.3	PHARMACEUTICAL SUPPLY AND ADMINISTRATION	no change
GDA17 5.1.4	5.1.1	PHARMACEUTICAL SUPPLY AND ADMINISTRATION	no change to retention period, trigger changed to action completed rather than last entry or action
GDA17 5.1.5	5.1.5	PHARMACEUTICAL SUPPLY AND	no change

GDA17 (2004) reference	GDA17 (2019) reference	Function/Activity	Comments
		ADMINISTRATION	
GDA17 5.1.6	5.1.6	PHARMACEUTICAL SUPPLY AND ADMINISTRATION	no change
GDA17 5.1.7	5.1.7	PHARMACEUTICAL SUPPLY AND ADMINISTRATION	no change
GDA17 5.1.8	5.1.3	PHARMACEUTICAL SUPPLY AND ADMINISTRATION	no change
GDA17 5.1.9	5.1.9	PHARMACEUTICAL SUPPLY AND ADMINISTRATION	no change
GDA17 6.1.1	6.1.1	PATIENT/CLIENT TREATMENT AND CARE - Hospital and emergency care	no change
GDA17 6.1.2			Removed – covered by NAP
GDA17 6.2.1	6.2.1	PATIENT/CLIENT TREATMENT AND CARE - Community based health care	no change
GDA17 6.2.2	6.2.2	NOTIFICATIONS	changed from retain minimum of 7 years after receipt of notification to 7 years after action completed
GDA17 6.2.3	6.2.2	NOTIFICATIONS	no change
GDA17 7.1.1	7.1.1	PATIENT/CLIENT FINANCE AND PROPERTY MANAGEMENT	increase in minimum retention period from 6 to 7 years
GDA17 7.1.2	7.1.1	PATIENT/CLIENT FINANCE AND PROPERTY MANAGEMENT	increase in minimum retention period from 6 to 7 years and trigger changed from date of last entry to action completed
GDA17 7.1.3	7.1.3	PATIENT/CLIENT FINANCE AND PROPERTY MANAGEMENT	retention period increased from 1 to 2 years and trigger changed from date of last entry to action completed
GDA17 7.1.4	7.1.1	PATIENT/CLIENT FINANCE AND PROPERTY MANAGEMENT	increase in minimum retention period from 6 to 7 years and trigger changed from date of last entry to action completed
GDA17 7.2.1	7.1.3	PATIENT/CLIENT FINANCE AND PROPERTY MANAGEMENT	retention period increased from 1 to 2 years and trigger changed from date of last entry completed to action completed
GDA17 7.2.2	7.1.1	PATIENT/CLIENT FINANCE AND PROPERTY MANAGEMENT	increase in minimum retention period from 6 to 7 years
GDA17 7.2.3	7.1.1	PATIENT/CLIENT FINANCE AND PROPERTY MANAGEMENT	increase in minimum retention period from 6 to 7 years and trigger changed from date of last entry to action completed
GDA17 7.3.1	7.3.1	PATIENT/CLIENT FINANCE AND	no change

GDA17 (2004) reference	GDA17 (2019) reference	Function/Activity	Comments
		PROPERTY MANAGEMENT	
GDA17 7.3.2	7.3.2	PATIENT/CLIENT FINANCE AND PROPERTY MANAGEMENT	no change
GDA17 8.1.1	8.1.1	RESEARCH MANAGEMENT	no change
GDA17 8.1.2	8.1.2	RESEARCH MANAGEMENT	no change
GDA17 8.1.3	8.1.1	RESEARCH MANAGEMENT	no change
GDA17 8.1.4	8.1.2	RESEARCH MANAGEMENT	no change
GDA17 8.1.5	8.1.5	RESEARCH MANAGEMENT	no change
GDA17 9.1.1			See GA45
GDA17 9.1.2			See relevant patient record
GDA17 9.1.3			removed: covered by NAP
GDA17 9.1.4	9.0.0		See note
GDA17 10.1.0	10.1.0	PRE 1930 RECORDS	no change